

PEO IT WASHINGTON DC
P 201433Z SEP 02

SUBJECT: NMCI SEAT ORDERS FOR FY03

P 201433Z SEP 02 PEO IT WASHINGTON DC NMCI SEAT ORDERS FOR FY03//

ADMINISTRATIVE MESSAGE

PRIORITY

UNCLAS

MSGID/GENADMIN/PEO IT WASHINGTON DC/0021//

SUBJ/NMCI SEAT ORDERS FOR FY03//

REF/A/GENADMIN/PEO IT WASHINGTON DC/202304ZMAY2002//

REF/B/GENADMIN/PEO IT WASHINGTON DC/022023ZJUL2002//

REF/C/GENADMIN/PEO IT WASHINGTON DC/122122ZJUL2002//

REF/D/DOC/COMSPAWARSYSCOM SAN DIEGO CA/05AUG2002//

REF/E/DOC/ASSTSECNAV FM WASHINGTON DC/25OCT2001//

NARR/REF A IS NMCI 20K ROLLOUT EXECUTION ORDER. REF B IS NMCI 40K ROLLOUT EXECUTION ORDER. REF C DIRECTED NMCI 100K SEAT ORDERS. REF D IS SPAWAR LTR 7500 SER 01-42/221 RE: NMCI FINANCIAL PROCESS. REF E IS ASN(FM) MEMO RE: NMCI FINANCIAL PROCESS.//

POC/JOE SPITEK/CAPT(S)/PEO IT WASHINGTON DC/-

/EMAIL:SPITEKJ@SPAWAR.NAVY.MIL/TEL:703-685-5513//

POC/JOE SPRUILL/CDR/PEO IT WASHINGTON DC/-

/EMAIL:SPRUILLJ@SPAWAR.NAVY.MIL/TEL:703-685-5524//

POC/MS. KATHLEEN MANCUSO/CIV/COMSPAWARSYSCOM/-

/EMAIL:KATHLEEN.MANCUSO@NAVY.MIL/TEL:619-524-7119//

POC/PAUL WETZEL/CDR/NAVY IO/-/EMAIL:WETZEL.PAUL@HQ.NAVY.MIL

/TEL:703-604-8389//

RMKS/1. THIS MESSAGE PROVIDES DIRECTION FOR COMPLETION OF NMCI SEAT ORDERS FOR FY03. THIS MESSAGE HAS BEEN COORDINATED WITH THE RESOURCE SPONSOR, FMB AND THE NAVY IO. REQUEST NAVY CLAIMANT COMMANDERS DISSEMINATE TO SUBORDINATE COMMANDS.

2. BACKGROUND: REFS A, B AND C DIRECTED THE EXECUTION OF NMCI SEAT ROLLOUT UP TO THE LIMITS CURRENTLY AUTHORIZED BY OSD OVERSIGHT (APPROX. 160 THOUSAND SEATS). MORE THAN 25 THOUSAND NMCI SEATS HAVE BEEN CUTOVER TO DATE, WITH AN OBJECTIVE TO REACH 60 THOUSAND

SEATS CUTOVER BY NOV 02. AN OPERATIONAL ASSESSMENT OF NMCI IS UNDERWAY, AND WE PLAN TO REACH THE NEXT NMCI PROGRAM DECISION POINT IN NOV 02. AT THAT POINT, DON WILL BE AUTHORIZED TO ORDER AN ADDITIONAL 150,000 SEATS (CUMULATIVE TOTAL OF 310,000 SEATS), AND TO EXCEED 60,000 SEATS CUTOVER. UPON SUCCESSFUL COMPLETION OF OPEVAL (SUMMER 03), WE ANTICIPATE THAT NMCI WILL BE CLEARED FOR FULL IMPLEMENTATION.

3. EDS HAS RECENTLY UPDATED THE NMCI ENTERPRISE ROLLOUT PLAN THROUGH FULL IMPLEMENTATION (I.E. STEADY STATE). THIS PLAN [POSTED AT WEBSITE: [HTTP://WWW.PEO-IT.NAVY.MIL/](http://www.peo-it.navy.mil/)] SATISFIES THE REQUIREMENT OF REFS C AND D FOR EDS TO VALIDATE AOR DATES. DON LEADERSHIP HAS COMMITTED TO CONTINUE AN AGGRESSIVE NMCI ENTERPRISE ROLLOUT. ACCORDINGLY, REQUEST NAVY CLAIMANTS AND NMCI ACOS IMMEDIATELY TAKE THE FOLLOWING ACTIONS TO SUPPORT EXECUTION OF THIS ROLLOUT PLAN:

A. COMPLETE ALL FY03 RENEWAL ORDERS AND FY03 NEW START SEAT ORDERS WITH 01 OCT 02 START DATES:

(1) REFS D AND E REQUIRED ALL NAVY CLAIMANTS TO HAVE SUBMITTED A WORK REQUEST (NAVCOMPT FORM 2275/2276A) TO SPAWAR COMPTROLLER BY 01 SEP 02 FOR PROJECTED FY03 ANNUAL SERVICE. REF E ALSO TASKS SPAWAR COMPTROLLER TO PROVIDE FMB A LIST OF DON CUSTOMERS DELINQUENT IN PROVIDING INITIAL FUNDING DOCUMENTS BY 15 SEP 02.

(2) SEAT ORDERS WILL CONTAIN ACCURATE SITE AND SEAT ORDER TYPES AND QUANTITIES. CLAIMANTS SHOULD VALIDATE PRIOR TO SUBMITTING.

(3) CLAIMANTS SHOULD HAVE PROCESSED ALL SEAT ORDERS IN NOIS/EMARKETPLACE THROUGH CLAIMANT COMPTROLLER REVIEW, AND SHOULD HAVE SUBMITTED ALL ORDERS FOR SPAWAR REVIEW BY TODAY (19 SEPT 02). CLAIMANTS WILL PROCESS ALL SEAT ORDERS IN EMARKETPLACE ANNOTATING IN THE NOTES WHETHER ORDER IS FOR 100K SEAT NEW START OR 150K SEAT NEW START.

(4) NMCI ACOS MUST AWARD ALL FY03 RENEWAL AND FY 03 NEW START TASK ORDERS WITH 01 OCT 02 START DATES ON OR BEFORE 30 SEPT 02. ALL FY03 RENEWAL ORDERS SHOULD BE ANNOTATED AS PENDING AVAILABILITY OF FUNDS.

B. AS SOON AS ACTIONS PARA 3A ARE COMPLETE, IMMEDIATELY PLACE ALL REMAINING FY03 SEAT ORDERS. PRIORITIZE COMPLETION BASED ON EARLIEST AOR DATES:

(1) REFS D AND E REQUIRED ALL NAVY CLAIMANTS TO HAVE

SUBMITTED A WORK REQUEST (NAVCOMPT FORM 2275/2276A) TO SPAWAR COMPTROLLER BY 01 SEP 02 FOR PROJECTED FY03 ANNUAL SERVICE. REF E ALSO TASKS SPAWAR COMPTROLLER TO PROVIDE FMB A LIST OF DON CUSTOMERS DELINQUENT IN PROVIDING INITIAL FUNDING DOCUMENTS BY 15 SEP 02.

(2) SEAT ORDERS WILL CONTAIN ACCURATE SITE AND SEAT ORDER TYPES AND QUANTITIES. CLAIMANTS SHOULD VALIDATE PRIOR TO SUBMITTING.

(3) CLAIMANTS MUST PROCESS ALL SEAT ORDERS IN NOIS/EMARKETPLACE THROUGH CLAIMANT COMPTROLLER REVIEW, ANNOTATING IN THE NOTES (EMARKETPLACE) WHETHER ORDER IS FOR 100K SEAT NEW START OR 150K SEAT NEW START; AND SUBMIT ORDERS FOR SPAWAR REVIEW.

(4) NMCI ACOS WILL AWARD ALL FY03 100K NEW START TASK ORDERS. ALL OTHER FY03 ORDERS WILL BE HELD PENDING OSD AUTHORIZATION TO ORDER ADDITIONAL NMCI SEATS. ALL FY03 ORDERS SHOULD BE ANNOTATED AS PENDING AVAILABILITY OF FUNDS.

4. FOR ALL FY03 ORDERS, THE REF D GUIDANCE REQUIRING NO MORE THAN ONE ORDER PER UIC APPLIES. IN CASES WHERE A SINGLE UIC HAS BOTH RENEWAL ORDER SEATS AND NEW START SEATS, IT IS IMPERATIVE THAT THE ORDER BE SUBMITTED TO THE SPAWAR COMPTROLLER BY 19 SEP 02 PER PARA 3.A ABOVE. IF NEW START SEATS CANNOT BE INCORPORATED TO SUPPORT THIS DEADLINE, AWARD THE ORDERS WITH RENEWAL SEATS ONLY. THESE ORDERS SHOULD BE SUBSEQUENTLY MODIFIED TO INCLUDE THE NEW START SEATS. QUESTIONS REGARDING ORDER PLACEMENT SHOULD BE DIRECTED TO YOUR LOCAL ACO OR ROSEMARY BROWER AT THE NAVY NMCI PMO (CTC INFO ABOVE). QUESTIONS REGARDING FUNDING PROCEDURES FOR NMCI SERVICES SHOULD BE DIRECTED TO MS. KATHLEEN MANCUSO IN THE SPAWAR COMPTROLLER OFFICE (CTC INFO ABOVE). POINT OF CONTACT FOR SCHEDULE ISSUES IS CAPT(S) JOE SPITEK AT THE NMCI DIRECTOR'S OFFICE (CTC INFO ABOVE). POINT OF CONTACT FOR FINANCIAL POLICY GUIDANCE IS CDR JOE SPRUILL AT THE NMCI DIRECTOR'S OFFICE (CTC INFO ABOVE).

5. RADM MUNNS, NMCI DIRECTOR, SENDS.//

BT