

GLOSSARY

- A&E: An architectural firm, an engineering firm, or an architectural and engineering firm engaged for design or other services.
- AIA: American Institute of Architects
- Appendix A: The document that defines the A&E's detailed scope of work to include amount of construction funds available, activity points of contact, schedules for submittals, etc.
- Architect or Engineer in Charge (AIC/EIC): The individual within who is designated as the point of contact on technical matters.
- Best Value Source Selection (BVSS): Selection Process in which the successful proposal contains the combination of criteria offering the best overall value to the Government, and is determined most advantageous to the Government when all factors are considered.
- BFR: Basic Facility Requirement is the approved size of the facility as approved and reviewed through the audit.
- CADD: Computer Aided Design and Drafting
- CMC: Commandant Marine Corps
- CNO: Chief of Naval Operations
- Code: Work Center designation for the various divisions and branches, such as ACQ (Contracts), Code CI5 (Construction), Code RE (Real Estate), or Code EV (Environmental).
- COE: Corps of Engineers
- COMNAVMEDCOM: Commander, Naval Medical Command
- Contract Specialist (CS): The individual within the Contracts Office who is responsible to ensure that regulations, laws, and procedures are complied with in the award of a contract. See also: Realty Specialist (RS).
- Contracting Officer: The Commander, Naval Facilities Engineering Command, Atlantic or the Commander's designee. Only Contracting Officers are authorized to enter into, modify and/or terminate contracts, issue final decisions on contract disputes, and assign responsibility for conducting negotiations. See also: Real Estate Contracting Officer (RECO).
- Design/Build: Projects that require the contractor to complete all or portions of project design, and construct the project in accordance with the approved construction documents.
- DMFO: Defense Medical Facilities Officer (DOD Medical Projects)
- DOD: Department of Defense

- DODDS: Department of Defense Dependant Schools
- EBS: Electronic Bid Solicitation
- EFA: Engineering Field Activity, such as EFA Mediterranean (ENGFLDACT MED)
- EFD: Engineering Field Division, such as SOUTHWEST DIVISION, or SOUTHERN DIVISION
- EFD 1391 (formerly known as the Parametric Cost Estimate, or PCE): Developed from economic analysis, unit cost breakdown, BFR, and site plans, as a minimum. Purpose is cost budgeting and development of complete package with signature. Team members the same as for Region Team 1391, but EFD is the lead.
- Engineering and Design Division: The department responsible for the technical review and coordination of all A&E construction contract documents.
- ES: Engineering Services
- FACD: Function Analysis Concept Development
- FAR: Federal Acquisition Regulations
- FPD: Facility Planning Document is the display of the BFR, existing assets and planning actions from the Shore Facilities Planning System (SFPS) that supports a project.
- FSC: Facility Support Contract. Contract for operation and Maintenance of facilities or equipment.
- MCON: Military Construction – Navy
- MILCON: Military Construction – DOD
- MIL-HDBK: Military Handbook
- NAVFACECOM: Naval Facilities Engineering Command, headquarters in Washington Navy Yard, Washington, DC (formerly located in Alexandria, Virginia); often referred to as “NAVFAAC”.
- NFADB: Naval Facilities Assets Data Base is the official repository of facility information for the US Navy. It contains building information used in the planning process.
- NFECL: Naval Facilities Engineering Command, Atlantic
- OICC: Officer in Charge of Construction
- OMSI: Operation and Maintenance Support Information
- PCAS: Post Construction Award Support. All design related costs that are charged after the award of the construction contract. Examples: review of shop drawings, preparation of as-built drawings, OMSI, design changes, etc.
- PCE: Parametric Cost Estimate
- PIC: Planner in Charge

- Project Manager (PM): The individual within one of the Integrated Product Teams who serves as the liaison between the A&E and the Contracting Officer. Unless specifically directed otherwise, all contracts be conducted through the assigned PM. Variations to this standard procedure will be handled by special instructions prior to the negotiation and award of the contract. The PM is not authorized to modify the terms (scope/price/schedule of performance) of a contract.
- Real Estate Contracting Officer (RECO): The Commander, Naval Facilities Engineering Command, Atlantic or the Commander's designee. Only Real Estate Contracting Officers are authorized to enter into, modify and/or terminate real estate contracts, issue final decisions on real estate contract disputes, and assign responsibility for conducting negotiations for real estate contracts.
- Realty Specialist (RS): The individual within the Real Estate Division who is responsible to ensure that regulations, laws, and procedures are complied with in the preparation and award of a real estate contract.
- Region Team 1391 (formerly known as the 1391+): Complete and concise definition of scope, used for programming, including cost, with input from Region, EFD, activity personnel, operational and functional commands, and other stakeholders, with Region as the lead.
- ROICC: Resident Officer in Charge of Construction, at a specific station or facility designated by the Contracting Officer. He/she is responsible for the field administration of construction contracts.
- SFPS: The Shore Facilities Planning System is an electronic database that uses the facility assets and requirements to provide a basis for planning.
- Source Selection: A method of procurement to pre-qualify contractors and/or A&Es to compete for contracts.